



# PARISH COUNCIL MEETING

**Monday 9 June 2025 at 7:00pm in the Guildhall Parish Room**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Peter Lowe, Parish Clerk

## **OPEN FORUM**

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

## **AGENDA**

1. **Apologies and approval of absences**
2. **Declarations of interest**
3. **Councillor membership – vacancy and expression of interests received so far**
4. **Approval of minutes**
  - a. 25/06/01 Approval of minutes from Parish Council meeting held on 19 May 2025
5. **Planning**
  - a. Note the following planning decisions made by Mid Suffolk District Council:

### **APPLICATION FOR PLANNING PERMISSION - DC/25/02226**

**Proposal:** Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of Agricultural Building surplus to farm use to dwelling.

**Location:** The Pack House Badingham Road Laxfield Woodbridge IP13 8JA

*Application received: 15 May 2025*

### **APPLICATION FOR PLANNING PERMISSION - DC/25/02416**

**Proposal:** Notification of works to trees in a conservation area - Fell to ground level semi-mature Horse Chestnut (T1) and fell to ground level Acer (T2)

**Location:** Rose Cottage High Street Laxfield Woodbridge Suffolk IP13 8DX

*Application received: 28 May 2025*

- b. Update on the following planning issues:
  - I. Connexin 12m telegraph pole installation update (RS/DM/clerk)
  - II. Planning enforcement issues at sites around Bickers Hill, Laxfield (RS/DM)
  - III. Blacksmith's Way development - Mill Close connecting footpath (AL/clerk)

## 6. Finance

- a. 25/06/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for May 2025 (previously circulated)
- b. 25/06/03 Review bank reconciliations for May 2025 (previously circulated)
- c. 25/06/04 Review performance v budget and monthly accounts for May 2025 (previously circulated)

## 7. Neighbourhood Plan

- a. 25/06/05 Prioritisation exercise - timeline and CIL funds (clerk)

## 8. Roads, Footpaths, Infrastructure, Green Areas

- a. 25/06/06 Note action points from Green Spaces WG meeting held on 12 May 2025 (previously circulated)
- b. 25/06/07 Note action points from the Highways WG meeting held on 15 May 2025 (previously circulated)
- c. 25/06/08 Update on village pond safety improvement plans (SE)
- d. 25/06/09 Update on Sustrans support for Laxfield Cycle route (clerk)
- e. 25/06/10 Funding and purchase of maintenance tools for PROW, *Public Rights of Way* (clerk)
- f. 25/06/11 Church Yard – maintenance, grass cutting and risk assessment (clerk)
- g. 25/06/12 Tackling speeding – Installation of gateway signs and SID maintenance (clerk)
- h. 25/06/13 Update on the refurbishment of the village trail sign outside the Royal Oak (DM/RS)
- i. 25/06/14 Note that new extra large dog litter bin for bottom of Church Walk will be fitted in June (RS)

## 9. Correspondence and other issues

- a. 12/06/15 Laxfield 800 events overview and funding approval (clerk – on behalf of David Leng)
- b. 25/06/16 Art installation for New Cemetery Garden of Contemplation (clerk)
- c. 25/06/17 To note dates for the scrap collection, 28/29 June and 5/6 July 2025 (OH)
- d. 25/06/18 Second defibrillator update (OH)
- e. 25/06/19 Consultations and formal Parish Council Responses (clerk)

## Date of next meeting

- a. The date of the next meeting is Monday 14 July 2025 at 7:00 pm in the **PARISH ROOM**.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

**Peter Lowe (Parish Clerk), 21 Talbot Road, Laxfield, Woodbridge, Suffolk IP13 8FP**

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