



PARISH COUNCIL MEETING

Monday 10 March 2025 at 7 pm in the Parish Room

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Councillor membership – note that the one vacancy that the parish council currently has been advertised and an expression of interest in becoming a co-opted councillor has been received by the clerk

4. Approval of minutes

- a. 25/03/01 Approval of minutes from Parish Council meeting held on 10 February 2025

5. Planning

- a. **Note the following decisions made by Mid Suffolk District Council:**

CONSENT DC/25/00209

Proposal & Location of Development: Notification of Works to Trees subject to a Tree Preservation Order MS259/G1 - Reduce back to previous pruning points and remove epicormic on 2x Lime Trees (T1 and T4), reduce crown volume of 2x Chestnut Trees by up to 25% shortening outermost spread from approximately 45ft to 40ft (T2 and T5), reduce crown volume of Sycamore Tree (T3) by up to 25% shortening outermost spread from approximately 45ft to 40ft and reduce crown volume of Ash Tree (T6) by up to 40% or to sound wood. Orchard View, Station Road, Laxfield, Woodbridge Suffolk IP13 8HF

- b. **Note the comments submitted to Mid Suffolk District Council regarding the following applications:**

APPLICATION FOR PLANNING PERMISSION - DC/25/00453

Proposal: Planning Application - Demolition and rebuilding of Mill House as a Self-Build House and associated landscaping Location: Mill House, Gorams Mill Lane, Laxfield, IP13 8DN
No objections

APPLICATION FOR LISTED BUILDING CONSENT - DC/25/00625

Proposal: Application for Listed Building Consent - Replacement windows and 2no. doors. Replacement fascia boards. Location: Field House, Station Road, Laxfield, Woodbridge Suffolk IP13 8HG
No objections

- c. **Update on the following planning issues:**

- I. building development on the East side of Bickers Hill and correspondence with MSDC regarding the matters raised (AL)
- II. Blacksmith's Way development - Mill Close connecting footpath (AL)

6. Finance

- a. 25/03/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for February 2025 (previously circulated)
- b. 25/03/03 Review bank reconciliations for February 2025 (previously circulated)
- c. 25/03/04 Review performance v budget and monthly accounts for February 2025 (previously circulated)
- d. 25/03/05 Note the Asset Register as at March 2025 (previously circulated)
- e. 25/03/06 Note the financial risk assessment as at March 2025 (previously circulated)
- f. 25/03/07 Note the loan of £5000 from Laxfield CLT to the parish council will be paid back in March 2025 and to note thanks for this loan
- g. 25/03/08 Note that the Laxfield internal audit for 2024-25 will be conducted by SALC during the week commencing 14/4/25
- h. 25/03/09 Note thanks from Laxfield CLT for their recent receipt of a Laxfield parish council grant.

7. Neighbourhood Plan

- a. 25/03/10 Discuss and agree plan for parish councillors to attend the Laxfield market in April and September to promote the parish council, take questions from residents and discuss the Laxfield Design Guide

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 25/03/11 Update on village pond improvements
- b. 25/03/12 Update on the EV charging point survey (clerk)
- c. 25/03/13 Update on the refurbishment of the village trail sign outside the Royal Oak (PB/DM)
- d. 25/03/14 Note again that the litter pick will take place on Saturday 15 March
- e. 25/03/15 Note that new bins for Mill Road have been ordered and the old ones will be replaced when they arrive
- f. 25/03/16 Update on war memorial refurbishment (clerk)
- g. 25/03/17 Update on lighting issue (RS)
- h. 25/03/18 Note Community Together Transport Solutions email (clerk)

9. Correspondence and other issue

- a. 25/03/19 Second defibrillator update and progress of the listed building consent application
- b. 25/03/20 Agree and sign off the parish council's policies and procedures review 2025
- c. 25/03/21 Discuss progress to date on the recruitment process for a new clerk
- d. 25/03/22 Update on Chair of Laxfield Parish Council
- e. 25/03/23 Agree date for Laxfield's scrap metal collection 2025 (OH/RS)
- f. 25/03/24 Discuss and agree details for the Annual Parish Meeting 19 May 2025 PM (clerk)
- g. 25/03/25 Sign off the review of the parish infrastructure investment plan (PIIP) (previously circulated)
- h. 25/03/26 Discuss support for museum to assist moving the hearse and bier for the open day in May
- i. 25/03/27 Discuss request for funding for Church Glamping project (previously circulated)
- j. 25/03/28 Discuss request for funding from the Low House CIC for Lit Fest (previously circulated)
- k. 25/03/29 Discuss request for funding from a resident for Beltane festival (previously circulated)
- l. 25/03/30 Discuss Laxfield market – 800th anniversary celebrations (covered in open forum)
- m. 25/03/31 Discuss future of cleaning the parish room (clerk)
- n. 25/03/32 Request from a resident to support the senior residents' Christmas lunch 2025 from the Snook Bequest fund

Date of next meeting – **Monday 14 April 2025 at 7 pm in the parish room.**

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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