



PARISH COUNCIL MEETING

Monday 13 October 2025 at 7:00pm in the Guildhall Parish Room

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Peter Lowe, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To discuss reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 25/10/01 Approval of minutes from Parish Council meeting held on 8 September 2025

4. Planning

- a. Note the following decisions made by Mid Suffolk District Council:

PLANNING PERMISSION GRANTED - DC/25/02846

Proposal: Discharge of Conditions 3 (Biodiversity Enhancement Measures), 7 (Access Surface Material), 8 (Surface Water Discharge) and 10 (Electric Vehicle charging points)

Location: Aldridges Farm, Fressingfield Road, Laxfield, Woodbridge Suffolk IP13 8EN

PLANNING PERMISSION GRANTED WITH CONDITIONS - DC/25/03896

Development proposal: Application to determine if prior approval is required for a proposed Erection, Extension or Alteration of a Building for Agricultural or Forestry use The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 6. Erection of detached agricultural store for machinery and plant storage.

Location: Hill Farm, Hill Farm Road, Laxfield, IP13 8HA.

PLANNING PERMISSION GRANTED WITH CONDITIONS - DC/25/03297

Development proposal: Application under S73 of The Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents), Condition 10 (Parking and Manoeuvring), Condition 11 (Cycle Storage) and Condition 12 (Provision of Refuse/Recycling Bins) of planning permission DC/22/04908 dated: 03/02/2023 - Erection of 3no. self contained holiday lodges

Location: Land South West Of, Station Road, Laxfield, Suffolk

PLANNING PERMISSION GRANTED WITH CONDITIONS - DC/25/02646

Development proposal: Discharge of Conditions Application for Condition 5 (Porch), Condition 6 (Fenestration) and Condition 7 (Facing Materials).

Location: St Helens, High Street, Laxfield, Woodbridge Suffolk IP13 8DU.

b. Note the following planning decisions under consideration by Mid Suffolk District Council:

APPLICATION FOR PLANNING PERMISSION - DC/25/04180

Proposal: Notification of works to trees in a Conservation Area - Weeping willow fell to ground level. Re-plant new 4m cherry in garden to replace amenity value.

Location: 1 Pump Lane Laxfield Woodbridge Suffolk IP13 8FA.

Application received: 19 September 2025

APPLICATION FOR PLANNING PERMISSION - DC/25/04190

Proposal: Notification of works to trees in a Conservation Area - large European lime to be crown raised by 1.5m-3m over the Suffolk house garden, lower limbs to also be target pruned. Small Eucalyptus to be reduced in height by 1-1.5m. Small Himalayan Birch to be removed to ground level to allow the larger more appropriately planted tree to flourish. Medium Hornbeam to be crown raised by 1-2m and crown reduced by 1-1.5m. Eucalyptus to be removed to ground level. Small weeping judus tree to be target pruned to bring back shape. Large Walnut tree to be deadwood for safety.

Location: Suffolk House High Street Laxfield Woodbridge Suffolk IP13 8DU.

Application received: 21 September 2025

c. Update on the following planning points:

- i. *Land At Corner Farm (Banyards Green) development:* Hedgehog Grates installed in fences along the boundary.
- ii. *To note:* A resident has raised an issue asking if planning permission is needed for the gazebos and seating outside the Royal Oak.

5. New Councillor

- a. 25/10/02 Welcome to Zoe Rushmore and signing of the *Declaration of Acceptance*.

6. Finance

- a. 25/10/03 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for September 2025 (previously circulated)
- b. 25/10/04 Review bank reconciliations for September 2025 (previously circulated)
- c. 25/10/05 Review performance vs budget and monthly accounts for September 2025 (previously circulated)

7. Community Infrastructure Levy (CIL) and Section 106

- a. 25/10/06 Mid-year monitor and update on CIL/Section 106 spend and available funds.

8. Village pond safety/risk assessment and river pollution

- a. 25/10/07 Update on volunteer testing of the River Blyth in Laxfield, potential Village Hall consultation and funding request.

9. Roads, Footpaths, Infrastructure, Green Areas

- a. 25/10/08 Note action points from Green Spaces Working Group meeting held on 30 September 2025 (previously circulated).
 - i. Churchyard Hedge Survey and five-year improvement plan (RS)
 - ii. Footpath 13 and Bickers Hill footpath maintenance (RS/CB)
 - iii. Wildlife monitoring and recording (RS/CB)
 - iv. Request for designated dog exercise area on playing fields (CB)
- b. 25/10/09 Note action points from the Highways Working Group meeting held on 2 October 2025 (previously circulated)
 - i. Village Gateway Signs (DM)
 - ii. Sign Cleaning (Clerk)
 - iii. Flooding mitigation work around bridge on Gorams Mills Lane (DM)
 - iv. Connecting path from Billingford Close to Mill Close (DM/Clerk)

10. Correspondence and other issues

- a. 25/10/11 Laxfield 800 anniversary update (Clerk on behalf of David Leng)
- b. 25/10/12 New defibrillator on Church Plain (OH)
- c. 25/10/13 Parking issue on Jubilee Close (Clerk)
- d. 25/10/14 Dog Litter bins - Gorams Mill Lane, New Cemetery and Framlingham Road (RS)
- e. 25/10/15 FOALS funding for Disco and Easter events (Clerk)
- f. 25/10/16 Remembrance Day preparations for 9 November (Clerk)
- g. 25/10/17 Litter Pick on 8 November (RS/DM)

Date of next meeting

- a. The date of the next meeting is Monday 10 November 2025 at 7:00 pm in the PARISH ROOM.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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