



PARISH COUNCIL MEETING

Monday 8 June 2026 at 7:00pm in the Guildhall Parish Room

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Peter Lowe, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes.
- To discuss reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 26/06/01 Approval of minutes from Annual Parish Council Meeting held on 11 May 2026

4. Planning

- a. Note the following decisions made by Mid Suffolk District Council:

Planning permission granted - DC/26/01200

Proposal: Householder Planning Application - Erection of rear extension; Demolition of existing conservatory and part of the existing garden wall. *Location:* 20 Noyes Avenue, Laxfield, IP13 8EB.

Planning permission granted - DC/26/01107

Proposal: Householder application for erection of a single storey side extension. *Location:* Meadow Barn, Gorams Mill Lane, Laxfield, IP13 8DN.

No Objections - DC/26/01663

Proposal: Notification of works to Trees in a Conservation Area - Reduce crown of Silver Birch (T1) by 1.5m. *Location:* White Leaf Cottage, Market Square, Bickers Hill Road, Laxfield, IP13 8DP.

No Objections - DC/26/01665

Proposal: Notification of Works to Trees in a Conservation Area - Fell 1 No. Atlas Cedar (T1). *Location:* 10 Jubilee Close, Laxfield, IP13 8DQ.

Further information required for condition 4 - DC/25/01870

Proposal: Discharge of Conditions Application for DC/25/01870 - Conditions 3 (Noise Assessment), 4 (Post Installation Validation Report), 5 (Construction Management Plan) and 8 (External Lighting). *Location:* Laxfield Pre School Group, Framlingham Road, Laxfield.

5. Finance

- a. 26/06/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for May 2026 (previously circulated)
- b. 26/06/03 Review bank reconciliations for May 2026 (previously circulated)
- c. 26/06/04 Review of current spend versus income for 2026/27 (previously circulated)

6. River Blyth pollution

- a. 26/06/05 Regular update (Clerk, in absence of CB)

7. Internal and External Audit for 2025/26

- a. 26/06/06 To note that the internal audit has been successfully completed and has been distributed to councillors. It is also available to view on the website (Clerk)
- b. 26/06/07 Review and approve AGAR in readiness for the submission of the external audit documentation to PKF Littlejohn (Clerk/RS)
- c. 26/06/08 Review of Internal Audit report recommendations and proposed actions (Clerk)

8. Training

- a. 26/06/09 Training update (Clerk)

9. Roads, Footpaths, Infrastructure, Green Areas

- a. 26/06/10 Playground Repair quote (SE)
- b. 26/06/11 Village Pond aerator electricity connection (OH)
- c. 26/06/12 High Street footpath survey (Clerk)
- d. 26/06/13 Village gateway signs (DM/Clerk)
- e. 26/06/14 Consultation and engagement with young people questionnaire (OH)

10. Correspondence and other issues

- a. 26/06/15 Mill Road verge issue (Clerk)
- b. 26/06/16 Laxfield Community Market 800th Anniversary
- c. 26/06/17 Upcoming event – Scrap Metal Collection (RS/OH)
- d. 26/06/18 Clerk annual leave (Clerk)

Date of next meeting

- a. The date of the next meeting will be Monday 13 July 2026 at 7:00 pm in the PARISH ROOM.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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