



PARISH COUNCIL MEETING

Monday 9 March 2026 at 7:00pm in the Guildhall Parish Room

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Peter Lowe, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To discuss reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 26/03/01 Approval of minutes from Parish Council meeting held on 12 January 2026

4. Planning

- a. Note the following decisions made by Mid Suffolk District Council:

CONSENT GRANTED - DC/26/00282

Proposal: Notification of Works to Trees in a Conservation Area - T1- Dead Sycamore-Acer pseudoplatanus- Remove to a 2-3m habitat pole to match adjacent monolith. Tree has sooty bark disease and is dead with basal rot hangers are present in tree. T2- Crab Apple- Malus sylvestris- Reduce away from house by approximately 2m to create 3m of clearance. T3 - Yew-Taxus baccata- Reduce over extended branches away from the corner of the house by 2m. T4 - Yew-Taxus baccata- Reduce branches away from house by approximately 2m and crown raise drooping branches over driveway by approximately 2m. *Location:* 2 Pump Lane, Laxfield, Woodbridge, Suffolk IP13 8FA.

CONSENT GRANTED - DC/26/00323

Proposal: Notification of Works to Trees in a Conservation Area - T1- Conifer - Remove to ground level due to the tree getting too big for the space. T2- Apple- Hard prune by 1-1.5m to encourage new healthy growth. *Location:* 3 Church Walk, Laxfield, Woodbridge, Suffolk IP13 8DL.

- b. Note the following planning decisions under consideration by Mid Suffolk District Council:

PLANNING APPLICATION - DC/26/00625

Proposal: Application of works to trees in a Conservation Area - T1 Apple Crown reduce by 0.5-1M and deadwood. T2,T3- Lilac- Target prune and raise where needed to bring into shape. *Location:* Pansy Cottage, Gorams Mill Lane, Laxfield, Woodbridge Suffolk IP13 8DN.

- c. Update on the following planning points:
 - i. *Bickers Hill Housing development*: Formal position on the development from the Planning Committee.
 - ii. *Pig Farm off Badingham Road*: Update on further investigation and request for meeting between the developer and local residents.

5. Finance

- a. 26/03/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for February 2026 (previously circulated)
- b. 26/03/03 Review bank reconciliations for February 2026 (previously circulated)
- c. 26/03/04 Review performance vs budget and monthly cashflow to Feb-26 (previously circulated)

6. PIIP and Community Infrastructure Levy

- a. 26/03/05 Update on prioritisation of capital scheme list and CIL balance (SE/HS)

7. Approval of annual risk assessment and policies review

- a. 26/03/06 Approval of the annual financial risk assessment and update of 11 policies for the period 1 April 2026 to 31 March 2027. These were circulated prior to the February meeting (Clerk)

8. Internal and External Audit for 2025/26

- a. 26/03/07 Timescale and approval to use SALC for the internal audit and P. K. F. Littlejohn for external audit (Clerk)

9. Meeting with Village Hall committee

- a. 26/03/08 Change of venue, day and start time for Full Council meetings (RS)
- b. 26/03/09 Village Hall Loan (DM/RS)

10. Grounds committee update

- a. 26/03/10 Playing Fields masterplan and further consultation (OH)

11. Roads, Footpaths, Infrastructure, Green Areas

- a. 26/03/11 River pollution new equipment and app testing trial on 21 March (CB)
- b. 26/03/12 Update on new signs – Village Gateway and Historic Trail (DM)
- c. 26/03/13 Village sign and Parish signposts cleaning (Clerk)

12. Correspondence and other issues

- a. 26/03/14 CLT update, including 2026 Housing Needs Survey (DM)
- b. 26/03/15 Rubbish Dumping on Mill Road verges (SS)
- c. 26/03/16 Laxfield 800 anniversary update
- d. 26/03/17 Final receipt for Seniors Lunch (Clerk)
- e. 26/03/18 Spring Litter Pick (RS)

Date of next meeting

- a. The date of the next meeting is Monday 13 April 2026 at 7:00 pm in the PARISH ROOM.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

Peter Lowe (Parish Clerk), 21 Talbot Road, Laxfield, Woodbridge, Suffolk IP13 8FP

Tel: 07711 822503 Email parishclerk@laxfield-pc.gov.uk Visit our Website: www.laxfield-pc.gov.uk