PARISH COUNCIL MEETING

Monday 9 November 2026 at 7:00pm in Laxfield Baptist Church

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Letitia Martin, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes.
- To discuss reports from district and county councillors

AGENDA

1. **Apologies and approval of absences**

2. **Declarations of interest**

3. **Approval of minutes**
   a. 26/11/01 Approval of minutes from Parish Council Meeting held on 12 October 2026

4. **Planning**
   a. Note the following planning decisions under consideration by Mid Suffolk District Council:

   Application for lawful development certificate - DC/26/04045
   Proposal: Lawful Development Certificate for an existing use - extended to the rear and side which was done under permitted development. *Location*: 27 Noyes Avenue, Laxfield, IP13 8EB.

   Planning application for works to trees in a conservation area - DC/26/04445
   Proposal: Reduce 2 No. Cherry (T1 and T2) in height to a 1-1.5m stool. Raise Crown of 1 no. Pittosporum (T3) by approximately 1-2m and reduce in height by 1-1.5m and shape.
   Location: 3 Guildhall Cottages, High Street, Laxfield, IP13 8DU.

   Planning application for works to trees in a conservation area - DC/26/04620
   Proposal: Removal of pine tree. *Location*: 1 Church Walk, Laxfield, IP13 8DL.

   Planning application for works to trees in a conservation area - DC/26/04639
   Proposal: Ash tree to thin and reduce sides, Cherry to reduce by third. *Location*: Sunnyside, Vicarage Road, Laxfield, IP13 8DT.

5. **Finance**
   a. 26/11/02 Authorise BACs payments, direct debits and receipts as listed in *Register of Payments* for October 2026 (previously circulated)
   b. 26/11/03 Review bank reconciliations for October 2026 (previously circulated)

c. 26/11/04 Review of current spend and income for 7 months of 2026/27 (previously circulated)
d. 26/11/05 Return of £1,000 Shared Prosperity Fund grant for Laxfield village lectern sign (Clerk)
e. 26/11/06 Funding applications – MSDC/SCC Localities Fund, Heveningham Hall Fund and Playing Fields Section 106/District CIL (Clerk)

6. River Blyth pollution

a. 26/11/07 Regular update (CB)

7. New Clerk and RFO appointment

a. 26/11/08 Approval of Letitia Martin as Laxfield's new Parish Clerk and Responsible Financial Officer (RS)

8. Funding requests and projects for external funding

a. 26/11/09 Community Funding applications for Seniors Xmas Lunch, Laxfield Arts Group, Fressingfield Scouts Tents (Clerk)
b. 26/11/10 Localities and Heveningham Hall Grant funding proposals (Clerk)

9. Roads, Footpaths, Infrastructure, Green Areas

a. 26/11/11 Replacements of High Street Rubbish bin outside Coop and '*Clean it up*' dog litter signs (Clerk)
b. 26/11/12 Speeding issue at junction of Framlingham Road and Wells Cor B1116 (DM/Clerk)

10. Correspondence and other issues

a. 26/11/13 Noise complaints and potential license breach issues at Klabang Campsite (RS/CB)
b. 26/11/14 Climate Emergency Briefing motion – to support the call for a live, televised emergency briefing introduced by the PM and the UK's Chief Scientific Advisor (RS)
c. 26/11/15 Tender of Laxfield's cemeteries maintenance contract (DM/RS)
d. 26/11/16 Councillor vacancy notice period update (Clerk)

Date of next meeting

a. The date of the next meeting will be Monday 11 January 2027 at 7:00 pm at Laxfield Baptist Church

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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